



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)	
<b>Yıldız Technical University</b>	TR ISTANBU07	Prof.Dr. Bayram Ali Ersoy <i>Institutional Coordinator</i> Tel: +90 212 383 56 50/55 E-mail: <a href="mailto:erasmus@yildiz.edu.tr">erasmus@yildiz.edu.tr</a>	<a href="http://www.yildiz.edu.tr">www.yildiz.edu.tr</a> <a href="http://www.erasmus.yildiz.edu.tr">www.erasmus.yildiz.edu.tr</a>	
		Assoc. Prof. Dr. Özgen Açıkgoz <i>Departmental Coordinator</i> Tel: +90 212 383 2914 E-mail: <a href="mailto:ocakgoz@yildiz.edu.tr">ocakgoz@yildiz.edu.tr</a> <i>OA</i>		<a href="http://www.bologna2018.yildiz.edu.tr">www.bologna2018.yildiz.edu.tr</a>
		Assoc. Prof. Dr. Alper Uysal <i>Departmental Coordinator</i> <i>AU</i> Tel: +90 212 383 2807 E-mail: <a href="mailto:auysal@yildiz.edu.tr">auysal@yildiz.edu.tr</a>		
<b>Vasil Levski National Military University</b> (Natsionalen Voenen)	BG VELIKO02	Assoc. Prof. Diana Timova, PhD <i>Erasmus+ University Coordinator</i> 76 Bulgaria Blvd. BG-5006 Veliko Tarnovo	<a href="http://www.nvu.bg/en">http://www.nvu.bg/en</a>	

Universitet "Vasil Levski")	tel: 00359-62-618822 int.62398 fax: 00359-62-618899 email: diana.timova@nvu.bg	Course Catalogue <a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a>
	Assist. Prof. Krasimir Slavyanov, PhD Erasmus+ Coordinator, Faculty "Artillery, Air Defence and CIS" Tel: +359886909928 E-mail: k.slavyanov@nvu.bg	

## B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					[total number of months of the study periods or average duration*]	
TR ISTANBU07	BG VELIKO02	0715	Mechanical Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	5 students x 10 months	Only by individual agreement
BG VELIKO02	TR ISTANBU07	0715	Mechanical Engineering	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	5 students x 10 months	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				[total number of days of teaching periods or average duration*]	
TR ISTANBU07	BG VELIKO02	0715	Mechanical Engineering	5 staff x 1 week	Only by individual agreement
BG VELIKO02	TR ISTANBU07	0715	Mechanical Engineering	5 staff x 1 week	Only by individual agreement



### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>1</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	0715	Turkish	English	B1	B2
BG VELIKO02	0715	Bulgarian	English	English B1/ B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

#### TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module:  
<https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

#### BG VELIKO02:

<http://www.nvu.bg/en/node/470>

Infrastructure to welcome students and staff with disabilities: only visitors with small scale of disability - individual support.

### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 May-15 July	Online Application Period 15 October-15 December
BG VELIKO02	July all year round	December all year round

<sup>1</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

## F. Information

### 1. Grading systems of the institutions

TR ISTANBU07:

<http://www.bologna2018.yildiz.edu.tr/index.php?r=institution/grading>

BG VELIKO02

#### **Vasil Levski National Military University grading scale related to ECTS grading system :**

Grading Scale in Bulgarian high education institutions (universities, colleges and high schools) is based on the following grades of five numbers as 6 is being the highest possible mark students can get.

National Grade (2-6)	Numeric Value **	Transliteration English	ECTS Grade
6	5.50-6.00	Excellent	A
5	4.50-5.49	Very Good	B
4	3.50-4.49	Good	C
3	3.00-3.49	Fair	D
2	2.00-2.99	Fail	F
-	-	passed	

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:



Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.erasmus.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>
BG VELIKO02	<a href="mailto:erasmus@nvu.bg">erasmus@nvu.bg</a> Tel.+359-62-618888	<a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a> <a href="http://www.mfa.bg/setlang/en/">http://www.mfa.bg/setlang/en/</a>

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.erasmus.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178">http://www.erasmus.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178</a>
BG VELIKO02	<a href="mailto:erasmus@nvu.bg">erasmus@nvu.bg</a> 00359-62-618889	<a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a>

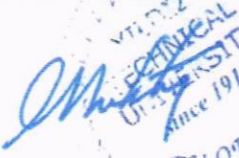
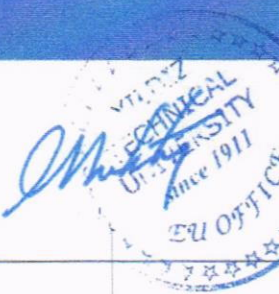

### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	<a href="mailto:incoming@yildiz.edu.tr">incoming@yildiz.edu.tr</a>	<a href="http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185">http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185</a>
BG VELIKO02	<a href="mailto:erasmus@nvu.bg">erasmus@nvu.bg</a> 00359-62-618889	<a href="http://www.nvu.bg/en/node/470">http://www.nvu.bg/en/node/470</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>2</sup>
TR ISTANBU07	Prof. Dr. Murat Sari Institutional Vice Coordinator	12.05.2019	 
BG VELIKO02	Assoc. Prof. Diana Timova, PhD Erasmus+ University Co-ordinator	14.05.19	D. Timova 

<sup>2</sup>Scanned signatures are accepted